



METZ EVS



# Metz

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**Metz EVS Monthly Operations Report**

August 2022

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## Riverside School District



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# General Updates

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- 102 Completed Work Orders
- The East Elementary floor project is complete
- The Observatory renovation is complete
- The West Elementary CBBH project in the former Library is complete
- The Touchdown Club has been painted
- The interior and exterior of the schools District wide are ready for students
- The athletic fields are cut and lined weekly

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# Observatory Renovation



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# East Multi-purpose floor project

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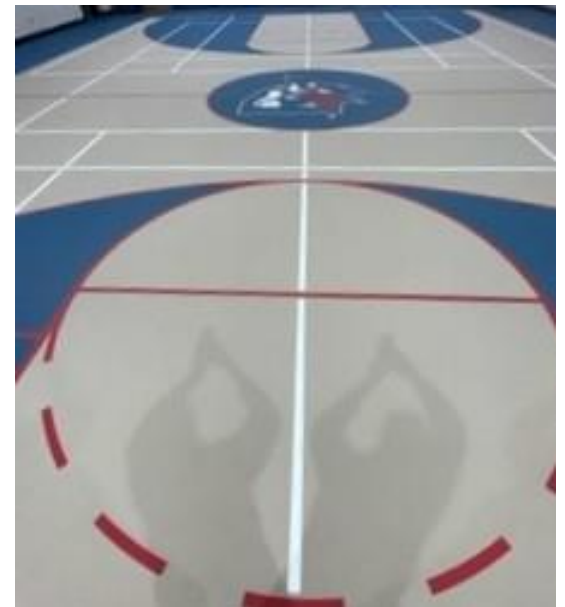
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# East Multi-purpose floor project

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# Veteran's Memorial Stadium/ Touchdown Club



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# East Hallway Floors

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# West Elementary former Library



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# Practice Field Equipment

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# Completed Work Orders

## Work Order Report - Riverside School District/Metz, Taylor PA

This sheet was generated on 08/31/2022. Please use the TELS website to view the latest data.

Work Order #	Summary	Description	Area Name	Requested By	Status	Closed By
661	Repair HVAC unit in room 509. Emergency		509 Industrial Art Room	Brian West	Completed	Brian West
662	Assemble a desk and chair for Coach Armstrong		Main Football Field Training Room	Brian West	Completed	Brian West
663	Assemble (6) student desks at East room 403		403 Instrumental Music Room	Brian West	Completed	Brian West
664	Clear the stage at the HS Auditorium, remove tape from floor and dust mop		Melville Davis Auditorium	Brian West	Completed	Brian West
665	Get throwing new, 2-man chute, 5-man sled, and 1-man sled from trailers	Set them up on the practice field for the football team	Practice Football/Track Field	Brian West	Completed	Brian West
666	Re-line the entire practice field (cheerleaders need the whole field)		Practice Football/Track Field	Brian West	Completed	Brian West
667	Remove stove and frying equipment from the Touchdown Club		Main Football Field	Brian West	Completed	Brian West
668	Fix the plumbing at the sink and move the fryers to the Maintenance Garage		Main Football Field	Brian West	Completed	Brian West
669	Clean the press box at the stadium		Main Football Field	Brian West	Completed	Brian West
670	Replace 2-T12 96" bulbs in the press box at the stadium		Main Football Field	Brian West	Completed	Brian West
671	Remove 6 shelves from the West Library and replace with double-wide shelves		Main Lobby	Brian West	Completed	Brian West
672	Shampoo the rugs in the new build-out area in the West old Library		Main Entrance	Brian West	Completed	Brian West
673	Paint the Men's and Ladies restrooms at the Stadium		Main Football Field	Brian West	Completed	Brian West
674	Remove litter from underneath the bleachers at the stadium		Main Football Field	Brian West	Completed	Brian West
675	Cut down the burning bushes at the Stadium on Main St.		Main Football Field	Brian West	Completed	Brian West
676	Mow the entire District lawn, edge, and cut weeds along curbs		100 Mechanical Room	Brian West	Completed	Brian West

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# Completed Work Orders

682	Lower the white board in Mrs. Mattioli's room #142	142 Classroom	Brian West	Completed	Brian West	
684	Remove old heat booster from the Cafe kitchen	Cafeteria	Brian West	Completed	Brian West	
685	Repair the door on the outside freezer for Aramark cafeteria	Cafeteria	Brian West	Completed	Brian West	
686	Take down and clean the ceiling décor in the Cafeteria and common area	Cafeteria	Brian West	Completed	Brian West	
687	Replace burnt out bulbs in the Cafeteria and Kitchen	Cafeteria	Brian West	Completed	Brian West	
688	Clean the cafeteria windows, inside and out, along with the ledges	Cafeteria	Brian West	Completed	Brian West	
689	Clean the air vents, replace ceiling tiles, and clean walls in the cafeteria	Cafeteria	Brian West	Completed	Brian West	
690	Clean the windows and sills in the multipurpose room at East (need lift)	405 Multipurpose Room	Brian West	Completed	Brian West	
691	Fix the leak in the sink next to the steamer	Kitchen	Brian West	Completed	Brian West	
692	Remove the old refrigerator at West	Multipurpose Room	Brian West	Completed	Brian West	
693	Install an outlet in the West Kitchen for a cooler	Kitchen	Brian West	Completed	Brian West	
694	Move the cooler from the multipurpose room to the Kitchen	Multipurpose Room	Brian West	Completed	Brian West	
695	Move items from the old sensory room to the new one. See details below.	blue mats, swing, trampoline, crash pad.	Classroom 106	Brian West	Completed	Brian West
696	Replace 2 burnt out bulbs in the High School hallway by room 217	217 Classroom	Brian West	Completed	Brian West	
697	Get the yellow cabinet from East and take to the new sensory room at West	402 Art Room	Brian West	Completed	Brian West	
698	Get the filing cabinet from room 105, take to band room 500 section	105 Classroom	Brian West	Completed	Brian West	
699	Hang cork board rods for Camille Chickaletti at West Rm. 154	154 Classroom	Brian West	Completed	Brian West	
700	Hang 9 megaphones at the Stadium for the Cheerleaders	Main Football Field	Brian West	Completed	Brian West	
701	Cut the grass and line the stadium for the season opening game on 8/26	Main Football Field	Brian West	Completed	Brian West	
702	Hang the Riverside Band banner at the Stadium	Main Football Field	Brian West	Completed	Brian West	
703	Clean and paint the Observatory	Courtyard with pond	Brian West	Completed	Brian West	





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# Completed Work Orders

704	Clean the bottom of the moving wall in the East multipurpose room		405 Multipurpose Room	Brian West	Completed	Brian West
705	Secure the bottom of the moving wall in the Multipurpose room (for new floor)		405 Multipurpose Room	Brian West	Completed	Brian West
706	Remove the Smartboard and projector for Heather Jones at West	The room next to room 105	10	Brian West	Completed	Brian West
707	Remove a double bookcase from the library and take to Room 115		115 Classroom	Brian West	Completed	Brian West
708	Replace the tops of the 4 players benches at the stadium		Main Football Field	Brian West	Completed	Brian West
709	Paint the exterior of the Touchdown Club		Main Football Field	Brian West	Completed	Brian West
710	Hang the 2 large whiteboards in Derenick's room at West		Administration Offices	Brian West	Completed	Brian West
711	Cut the new flag pole to fit the eagle and hang new clock at Admin. Bldg		207 Administration Offices	Brian West	Completed	Brian West
712	Remove the built-in cabinet from Room 218		218 Classroom	Brian West	Completed	Brian West
713	Hang the yard markers at the Stadium before the scrimmage		Main Football Field	Brian West	Completed	Brian West
715	Set up and spray the Soccer field for the Varsity Soccer team		Maintenance Garage	Brian West	Completed	Brian West
717	Clean the 3 ticket booths at the stadium		Main Football Field	Brian West	Completed	Brian West
718	Set up Visitor's locker room at the maintenance garage at the stadium		Main Football field Garage	Brian West	Completed	Brian West
719	Move the teacher's desk and wardrobe from Unfinished to Mr. Geis' new room		509 Industrial Art Room	Brian West	Completed	Brian West
720	Remove 10 shelves from the old library and set up for Mr. Geis		509 Industrial Art Room	Brian West	Completed	Brian West
721	Repair and install a window shade on room 136		136 Classroom	Brian West	Completed	Brian West
722	Clean and remove all of the adhesive marks in room 217		217 Classroom	Brian West	Completed	Brian West
723	Remove a double bookcase from the library and take to Room 115			Brian West	Completed	Brian West
724	Remove a single bookcase from the library and take to Room 100		100 Mechanical Room	Brian West	Completed	Brian West
725	Take 3 bookshelves from the old library to East for Fultz, Smith, and Miller		Main Lobby	Brian West	Completed	Brian West
726	Remove bookcase from the old library and take to the Girls locker room for Winte		305 Girls Locker Room	Brian West	Completed	Brian West
727	Remove 7 pallets from the front of West Elem and take to Mice Garage		Main Lobby	Brian West	Completed	Brian West

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# Completed Work Orders

728	Install cove base in the 3 new library rooms at West		Main Lobby	Brian West	Completed	Brian West
730	Remove the broken light diffuser and replace with new (2x4)		Closet Across from room 154	Brian West	Completed	Brian West
731	Clean the backboards, walls, and banners in the East Multipurpose Room		405 Multipurpose Room	Brian West	Completed	Brian West
732	Set up cafeteria for the Youth Cheerleading Camp		Cafeteria	Brian West	Completed	Brian West
733	Remove planters from the front of the High School		Main Lobby Common Area	Brian West	Completed	Brian West
735	Water the Stadium field every monday, wednesday, friday all summer		Main Football Field	Brian West	Completed	Brian West
458	Wire run at East	Need a wire run (Yellow cat 5E or 6) from the kitchen Cafeteria at East to the IDF room inside the OT room - room 330 - at East. The Tech department will terminate the ends when the wire run is completed. The yellow wire is in the Tech office at the high school. This is for the installation of an Access Point for the wireless Temp sensor.	Kitchen	Brian West	Completed	Brian West
512	Put together Smartboard Stand and mount smartboard to stand.	Please put together the Smartboard Stand and then mount the smartboard to the stand. There are three boxes in the Main lobby at West for this project. This will go into Heather Deninno's classroom at West.	Main Lobby	Brian West	Completed	Brian West
609	Box up and remove all of the remaining books from the High School Library		212 Library	Brian West	Completed	Brian West
610	Box up and remove all of the library books from East Multipurpose Room		405 Multipurpose Room	Brian West	Completed	Brian West
611	Box up and remove all of the library books from West Library		Main Lobby	Brian West	Completed	Brian West

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# Completed Work Orders

614	Build a platform to cover the area where the utility sink was in Geis' room	509 Industrial Art Room	Brian West	Completed	Brian West	
621	Get ABC rug from the container and take to Mrs. Loney's room	127 Classroom	Brian West	Completed	Brian West	
623	Box up and store the books being kept in Library, take to old ESL room.	212 Library	Brian West	Completed	Brian West	
631	Trim the Courtyard at the High School	Courtyard with pond	Brian West	Completed	Brian West	
632	Trim the Courtyard at West	Courtyard	Brian West	Completed	Brian West	
633	Trim the Courtyard at East	Courtyard	Brian West	Completed	Brian West	
634	Install washing machine in Nurse's office	Nursing Suite	Brian West	Completed	Brian West	
635	Paint the curb at the high school traffic yellow	Maintenance Garage	Brian West	Completed	Brian West	
636	Install 3 more mirrors at the fieldhouse weightlifting area	Main Football Field Training Room	Brian West	Completed	Brian West	
637	Bring red walk-off mats to the main entrance for the new Library construction	212 Library	Brian West	Completed	Brian West	
638	Replace the blower motor in the Band room	410 Band Room	Brian West	Completed	Brian West	
639	Replace the motor and pulley at West exhaust fan	Main Lobby	Brian West	Completed	Brian West	
640	Bring 20 cases of paper to East copier room	Kitchen	Brian West	Completed	Brian West	
641	Replace the water whips on the ice machine at the fieldhouse	Main Football Field	Brian West	Completed	Brian West	
642	Address the heat issue in room 209 in high school	209 Classroom	Brian West	Completed	Brian West	
643	Sand and bondo fieldhouse boiler room door, install 2'x3' panel	Main Football Field	Brian West	Completed	Brian West	
644	Take 8 (old cafeteria) tables from mtce shed to Touchdown Club area	Main Football Field Training Room	Brian West	Completed	Brian West	
645	Cut the tree down growing in the retention pond	Parking Lot	Brian West	Completed	Brian West	
646	Repair vacuum at East	230 Maintenance Office	Brian West	Completed	Brian West	
647	Change filters, grease fittings, blow out drains, and inspect belts	15 classrooms 4 hallways 2 in the unfinished area	118 Storage Room	Brian West	Completed	Brian West

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# Completed Work Orders

648	Change burnt-out spot light in the cafeteria	Cafeteria	Brian West	Completed	Brian West
649	Remove garbage in front of Touchdown Club Remove grease, garbage bags, and other trash	Main Football Field	Brian West	Completed	Brian West
650	Put new chair together for Mr. Lacomis at East	Main Lobby	Brian West	Completed	Brian West
651	Clear space inside of the Mtce. Garage for the Porta-potties	Main Football field Garage	Brian West	Completed	Brian West
652	Line the football field on 8/3	Main Football Field	Brian West	Completed	Brian West
653	Set up and line soccer practice field at the high school	Practice Football/Track Field	Brian West	Completed	Brian West
654	Take 3 boxes of supplies to Old Admin from mtce garage	Administration Offices	Brian West	Completed	Brian West
655	Remove old weight lifting equipment from the new band room (8)pieces	509 Industrial Art Room	Brian West	Completed	Brian West
656	Deliver (800#) crate grab-and-go refrigerator to the cafeteria	Cafeteria	Brian West	Completed	Brian West
657	install new outlet in the cafeteria for the new refrigerator	Cafeteria	Brian West	Completed	Brian West
658	Prime and paint the new rooms in the (old) West Library	Main Office	Brian West	Completed	Brian West
660	Repair (3) vacuums from East Elem.	230 Maintenance Office	Brian West	Completed	Brian West



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# August Tasks

## Work History Report - Riverside School District/Metz, Taylor PA Report Created on August 31, 2022 at 5:16 PM

Task Type	Building	Due Date	Category	Task Description	Task Completion
Regulatory	Riverside School Dist	8/31/2022	Ansul System	Ansul Systems: Clean hood filters (use dishwasher if appropriate)	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Ansul System	Ansul Systems: Owner's Inspection	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Detectors - Smoke	Detectors: Test battery operated smoke detectors	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Detectors - Smoke	Detectors: Test carbon monoxide detectors.	Marked done on-time by Brian West
Preventive	Riverside School Dist	8/31/2022	Dishwashers	Dishwashers: In-house Inspection	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Doors	Doors, Locks & Alarms: Corridor - Doors	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Doors	Doors, Locks & Alarms: Test operation of doors and locks.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Elevators	Elevator: Firefighters' Emergency Operation Testing	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Emergency Lighting	Emergency Lighting: Check illumination of exit lighting and exit signs.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Emergency Lighting	Emergency Lighting: Conduct a 30 second functional test.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Fire Alarm System	Fire Alarm System: Conduct routine test of fire alarm system	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Fire Extinguishers	Fire Extinguishers: Check and initial fire extinguishers	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Fire Sprinkler System	Fire Sprinkler System: In-house inspection.	Marked done on-time by Brian West
Preventive	Riverside School Dist	8/31/2022	Grease Traps	Grease Trap: Inspect grease trap	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Oxygen Systems	Oxygen Storage: Gas Equipment - Cylinder and Container Storage	Marked done on-time by Brian West
Preventive	Riverside School Dist	8/31/2022	Roof	Roof: Regular maintenance and safety inspection.	Marked done on-time by Brian West
Loss Prevention	Riverside School Dist	8/31/2022	Safety Committee	Safety Committee: Conduct August Safety Committee Meeting	Marked done on-time by Brian West
Preventive	Riverside School Dist	8/31/2022	Vehicles	Vehicle Inspection: Safety inspection	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/31/2022	Water Systems	Water Systems: Inspect eye wash stations.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/27/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/27/2022	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/27/2022	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Brian West





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# August Tasks

Regulatory	Riverside School Dist	8/27/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/27/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/20/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/20/2022	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/20/2022	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/20/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/20/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/13/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/13/2022	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/13/2022	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/13/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/13/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/6/2022	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/6/2022	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/6/2022	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/6/2022	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Brian West
Regulatory	Riverside School Dist	8/6/2022	Temperatures	Water Temps: Test and log the hot water temperatures.	Marked done on-time by Brian West

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# Staffing

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- Maintenance A Techs – Jason Bittenbender, Dave Arneil
- Maintenance B Techs – Mohamed Ganim,
- Maintenance C Techs (1<sup>st</sup> shift) – Matt Wood, John Koytek, Charlie Davis, Ed Harvey
- Maintenance C Techs (2<sup>nd</sup> shift) - Kayla Pacuilli, Mykayliah Hevener, Taylor Pacuilli, Terri Jones, Ron Ochwat, Helene Czerw, Michelle Lokuta, Donald Sparacino, Kayla Megotz, Jaliza Chaplin

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# Scheduled Projects

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- West Elementary column repair/ replacement
- Preparation for the first day of school for the 2022-2023 school year
- RSD logo artwork for the Admin Bldg
- Stripping of the parking areas
- Column repairs at West
- HVAC preventative maintenance

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# Employee Recognition

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- This month I would like to recognize Charlie Davis. Charlie has been with Metz for about a month now and has established himself as a reliable dedicated employee. Charlie has been instrumental in the East Elementary floor stripping, painting the new build-out at West Elementary, and has commenced the striping of the parking lots at the High School and West Elementary. He has shown a willingness to be involved with the workload, district wide. I believe in time he will grow into a bigger role with us.

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